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| BUNKERING APPLICATION FORM | | |  |
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BUNKERING APPLICATION FORM


| Category | Details | |
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| Company Name (as per CR) | | |
| Commercial Registration NO. | | |
| Company Address | | |
| P.O. Box | | |
| Postal Code | | |
| Email | | |
| Mobile Number | | |
| Ports Currently Serviced | a) _____ Annual Bunker Volume (Tons): b) _____ Annual Bunker Volume (Tons): c) _____ Annual Bunker Volume (Tons): d) _____ Annual Bunker Volume (Tons): e) _____ Annual Bunker Volume (Tons): | |
| Ports Intended for Registration | <input type="checkbox"/> Port Sultan Qaboos <input type="checkbox"/> Port Suwaiq <input type="checkbox"/> ASYAD Terminals Duqm / ASYAD Container Terminal | Targeted Bunker Volume (Tons): Targeted Bunker Volume (Tons): Targeted Bunker Volume (Tons): |
| Bunkering Methods/Activities | <input type="checkbox"/> Bunker Barge <input type="checkbox"/> Fixed (Quayside Pipelines) <input type="checkbox"/> Road Tanker (Mobile Bunker Supplier) <input type="checkbox"/> Road Truck (Mobile Bunker Supplier by Drums) <input type="checkbox"/> Other | Please specify: |
| Formal Requirements | <ul style="list-style-type: none"> ▪ Provide, as Annexure 1A, a profile of the applicant, including a brief history of the applicant's organization, information about the services it provides and an organogram. ▪ Copy of Company's Registration from Chamber of Commerce ▪ Civil Defense Approvals ▪ Coastal License & Road Tanker License from Respective Government Agencies ▪ Global Insurance – As per Operation and Maintenance Agreement ▪ Other Applicable Government Approvals Wherever Applicable – As per Operation and Maintenance Agreement | |
| Operational and HSSE Requirements | a) Does the applicant have the necessary equipment for supplying bunkers, such as bunker barge, pipes, road tanker, and road truck? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | b) Has the applicant developed safe working procedures for all bunkering activities applied for? <i>If "Yes," please provide written confirmation (as an Annexure) that safe working procedures are compiled for all bunkering methods applied for.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| | c) Does the applicant provide appropriate protective clothing and equipment for all employees? <input type="checkbox"/> Yes <input type="checkbox"/> No | |

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| | <p>d) Does the applicant currently adhere to the health and safety obligations outlined in the Bunkering Policy? <i>Please submit the HSSE procedures.</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>e) Does the applicant have emergency management procedures in place? <i>If "Yes," the applicant must furnish relevant details before the Port Authority's on-site audit. Emergency management procedures will be examined during the audit. (Terminal Emergency Response Procedure should be available, and the Port Authority may conduct spot checks at the bunker terminal.)</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> |
| Labor, Personnel Qualifications & Competencies | <p>a) Does the applicant currently comply with the labor and personnel obligations specified in the Bunkering license? <i>If "No," written explanation is needed</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>b) Are the employees of the applicant familiar with the current provisions of MARPOL Regulations, ISGOTT Manual and the ISM Code? <i>If "No," explanation is needed</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>c) Do all employees of the applicant have a general health and safety certificate issued by any recognized accredited training institution? <i>If "No," explanation is needed</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>d) Have all employees of the applicant received training in all spill and pollution control measures? <i>If "No," explanation is needed</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>The names, qualifications certificates, experience and training records for each employee or person to be employed shall be available on request prior to the Authority's on-site audit and verified during the audit. (Can be verified by Port at any time)</i></p> |
| Security | <p>a) Does the applicant currently comply with the security obligations contemplated in the Bunkering license? <i>If "No," explanation is needed</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>The applicant undertakes to comply with the provisions of the International Maritime Organization Convention of Safety and Security at Sea, the ISPS Code and the Maritime Security Regulations 2004, adopted under the Merchant Shipping Act No 57 of 1951, contemplated in the Bunkering license.</i></p> |
| Environmental protection | <p>a) Does the applicant currently comply with the environmental obligations contemplated in the Bunkering license? <i>If "No," explanation is needed</i></p> <p><i>If "Yes," provide as Annexure, a copy of the environmental management plan for identified potential environmental impacts</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> |

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| | <p>b) Does the applicant have an IOPP (International Oil Pollution Prevention) certificate for Bunker Barge? <i>If "Yes", provide as Annexure a copy of the IOPP (International Oil Pollution Prevention) certificate for Bunker Barge</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>c) Does the applicant have a SOPEP (Ship Oil Pollution Emergency Plan) on board? <i>If "Yes", provide as Annexure a copy of the SOPEP (Ship Oil Pollution Emergency Plan).</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>d) Does the applicant have a contract and/or an arrangement with a Pollution Response Service provider for major spills? <i>If "Yes", provide as Annexure a copy of the contract and/or an arrangement with a Pollution Response Service provider for major spills</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> |
| Insurance and Risk | <p>a) Does the applicant have public liability insurance? <i>If "Yes", provide, as Annexure a copy of the relevant insurance policy, encircling the part dealing with public liability.</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>b) If the applicant is a new operator, does the applicant qualify for public liability insurance? <i>If "Yes", provide, as Annexure a letter from an insurance company confirming that the applicant qualifies for public liability insurance</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>c) Does the applicant have environmental pollution liability insurance? <i>If "Yes", provide, as Annexure a copy of the relevant insurance policy</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>d) If the applicant is a new operator, does the applicant qualify for environmental pollution insurance? <i>If "Yes", provide, as Annexure a letter from an insurance company confirming that has the applicant compiled a risk assessment report dealing with safety, health and the environment</i> <i>If "Yes", provide, as Annexure a copy of the risk assessment report, which must include:</i></p> <p style="margin-left: 20px;">a) Identification of any foreseeable hazards;</p> <p style="margin-left: 20px;">b) An assessment of the risk of harm arising from the identified hazards;</p> <p style="margin-left: 20px;">c) Indication of where hazards can and will be eliminated; and</p> <p style="margin-left: 20px;">d) Where hazards cannot be eliminated, identification of how risks can be controlled by implementing measures to lessen the risk of harm to the lowest possible level.</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>e) Has the applicant compiled a plan for reducing risk? <i>If "Yes", provide, as Annexure a copy of the plan for reducing risk, which must include, where appropriate:</i></p> <p style="margin-left: 20px;">a) A medical surveillance program that is applicable to the risks identified in the risk assessment; and</p> <p style="margin-left: 20px;">b) Objectives, targets, action plans, responsibility assigned and completion dates.</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>The applicant undertakes not to subcontract any bunkering activity to a third party who is not in possession of a valid bunkering license for the port.</i></p> |

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| Application Declaration | <p>I, the undersigned, do hereby declare that:</p> <ul style="list-style-type: none"> a) I have read the instructions set out on the instructions page of this application form. b) The information submitted with and in this application is true, correct and complete. c) I accept that if any information in this application is not true or complete, or if false information is provided, or material information is not disclosed, this may lead to the application being refused, or to the withdrawal, suspension or cancellation of any license granted on the strength of this application. d) In order to allow for the proper verification of information submitted, I hereby authorize any institution, person or body, which possesses or acquires any information relevant to the application, to disclose or make the information available to the Oman Ports Authority. |
| Representative Full name | |
| Designation | |
| Date | |
| Signature | <p>The authorized representative declares that he/she knows and understands the contents and implications of the above declaration.</p> |

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UNDERSTANDING THE APPLICATION FORM:

1. Applicants are advised to read Bunkering Policy along with their Land lease, Land Lease Agreements, Licenses and Permits wherever applicable while submitting the Application form.
2. Any queries regarding the completion of the Application form may be directed to the Ports Commercial Director (or designated ASYAD Ports representative in the Commercial department).

ANNEXURES:

3. Certain documentation or information is required in support of response to some questions. Applicants are instructed in the Application form regarding the documentation or information required as annexures.

COMPLETION OF APPLICATION FORM:

4. An application for a bunkering license must be made in writing in a format specified in this document.
5. The Application form must be completed and submitted together with the required supporting documents. Complete the Application form in CAPITAL LETTERS.
6. The declaration must be signed and declared as true. If the declaration is not signed and found not to be true, the application will be rejected.
7. The application must be filed with separators before each annexure.

LODGEMENT OF APPLICATION:

8. In order to finalize the application, the following documents and information are required:
 - a) Completed and signed Application form;
 - b) Provide annexures and information as indicated in the Application form, as needed; and
 - c) Copy of the Signed Bunkering Policy.
9. Applications must be submitted to the office of the Ports Commercial Director (or designated ASYAD Ports representative from the Commercial department).
10. A formal acknowledgement of receipt will be issued by the Commercial upon receipt of the application. Receiving of the application does not imply an acknowledgment of the completeness of the application or the correctness of its content.
11. Applications may be submitted by post or email.

PAYMENT OF LICENCE FEE:

The license fees are OMR 10,000 per year and valid for 5 years.